## SCPDCC INSTRUCTIONS FOR SUBMITTING MOUNTED IMAGES

Updated 6/18/2014

We want to make it easy for you to enter prints into a competition. Check "Mounting Boards" on the Sun City website to see who in the club is selling the boards. This information will also be sent to all members in emails and announced at club meetings.

## Just follow the easy instructions below.

- **1.** The photo print must be a minimum of  $7^{\circ} \times 9^{\circ}$  and a maximum of  $16^{\circ} \times 20^{\circ}$ .
- **2.** There are no restrictions for outside borders included on the image. (Caution: images with large or elaborate borders often do not do well in competition.)
- 3. Mounting Boards:
  - **a.** Prints must be mounted on a rigid 16" x 20" board.
  - **b.** Foam boards are not permitted.
  - c. Boards must be white, black, or gray. No other colors will be accepted.
- **4.** Securely mount your photograph(s).
  - **a.** The photograph must be centered and straight.
  - b. Use removeable/reuseable tape, glue dots or similar product if you want to reuse a board.
    These materials are available at Michael's and Jo Ann's in Palm Desert, among other places.
  - **c.** Photographs that do not adhere to their boards during a competition will be disqualified.

**5.** Affix an SCPDCC Competition Label on the back of each board and complete all information.

- **a.** The label must be in the same orientation as the photograph on the other side of the board and located near the top of the board and centered.
- **b.** The title on the label must match the title entered for that image during the Competition Entry procedure.
- **c.** After all of the photos have been submitted the Competition Chairman will email you an entry number for each of your submissions. Write the entry number for each entry on the corresponding label.

**Note:** Images submitted for judging must be turned in at the table in Speakers Hall <u>no later</u> than 6:45 PM on the evening of the competition.